



Publisher Account Form

To be read in conjunction with:

General Terms and Conditions - Distribution Charter - Code of Conduct

and subject to your settings in
PLS Account Manager

Your Agreement with Publishers' Licensing Services

The Publisher hereby grants to Publishers' Licensing Services Ltd (PLS®) the non-exclusive rights set out in the PLS General Terms and Conditions and is subject to the choices, settings and exclusions (if any) in relation to titles, rights licences and territories that the Publisher makes to its account details in PLS Account Manager.

When completed and submitted to PLS and accepted by PLS in accordance with clause 3.1 of the PLS General Terms and Conditions, this Publisher Account Form (together with the Publisher's Settings in PLS Account Manager, the PLS General Terms and Conditions, the PLS Distribution Charter and the PLS Code of Conduct) forms a binding contract between the Publisher and PLS.

The Publisher Account may be amended at any time by the Publisher in accordance with the PLS General Terms and Conditions.

PLS Account Manager

Your settings in PLS Account Manager are an integral part of your contract with PLS. PLS Account Manager is the online service through which you are able to manage your licensing options.

If you have not previously signed a contract with PLS you will be sent log-in details by e-mail on completion and acceptance by PLS of this Account Form.

Please replace the default settings with your own settings where appropriate. The default settings will apply unless they are changed by you.

Section 1: Company / Organisation details

Company / Organisation Name

Registered Company / Charity Number

VAT Registered (if yes, provide VAT number): No Yes

I understand that PLS will provide self-billing invoices for all sums distributed and that these will include VAT where appropriate.

Address

..... Postcode

Telephone Number

Website



Section 2: Bank Account details

Bank Account Holder Name

Bank/Building Society Name

Account Number

Sort Code

Building Society Reference (ONLY necessary for building societies. Max 18 characters)

Section 3: Magazine Publishers only

PLS works with two licensing agents for licensing the use of magazines in the business and government sectors: the Copyright Licensing Agency (CLA) and NLA media access (NLA).

If you publish magazines, please indicate by ticking the relevant box below whether you wish PLS to appoint CLA or NLA to license your magazine titles in the Business and Government sectors and attach a list of the titles you wish to be so licensed.

CLA or NLA

Please note:

- If you publish books or journals these will be licensed through CLA unless expressly excluded.
- All your titles, including your magazine titles will be licensed in the Education sector and overseas through CLA unless expressly excluded.

Section 4: Trade Association membership

ALPSP IPG PA PPA Publishing Scotland Other

Which sectors do you publish in? Please choose one or more categories:

Academic B2B magazines B2C magazines Educational Professional

Scientific, Technical and Medical Trade

Section 5: Contact Details

Main Contact

The Main Contact is your designated contact for all communications from PLS.

Name Email Address
Job Title Telephone Number

Finance Contact (If different from above)

The Finance Contact will receive invoices and remittance advice payment emails when a payment is due. NB: payment emails can ONLY be sent to one designated contact.

Name Email Address
Job Title Telephone Number

Permissions Contact (If different from above)

PLS® Permissions is a service that routes permissions requests to the appropriate contact in your company.

Name Email Address
Job Title Telephone Number

Section 6: Signature

I confirm that I have read and agree to be bound by the PLS General Terms and Conditions*, the Distribution Charter* and the Code of Conduct*.

PLS is committed to ensuring that your privacy is protected. All personal data that you submit on this Publisher Account Form or otherwise provide to us will be processed strictly in accordance with our privacy policy, which you will find on www.pls.org.uk.

*Available at www.pls.org.uk

SIGNED (To be signed by an authorised signatory)

ON BEHALF OF (Organisation name)

Name Date

When you have completed and signed this form, either:

- Scan and email it to accountform@pls.org.uk, or
- Post it to:

PLS, 5th Floor, Shackleton House, 4 Battle Bridge Lane, LONDON SE1 2HX

Office Use Only

PLS ID New Account

Date of bank account update Initials