

# Publisher Account Form for publishers in the EU

To be read in conjunction with:

[General Terms and Conditions](#) | [Distribution Charter](#) | [Code of Conduct](#)



---

## Your Agreement with PLS

The Publisher hereby grants to PLS the non-exclusive right to license the reproduction of extracts from the Publisher's titles and to authorise other selected organisations to license such reproduction on behalf of PLS. The Publisher's grant of rights to PLS is more fully set out in the PLS General Terms and Conditions (clause 3.2), and is subject to the choices, settings and exclusions (if any) in relation to titles, rights licences and territories that the Publisher makes to its account details in PLSe.

The Publisher appoints PLS to provide such services to the Publisher as the Publisher may nominate in the Publisher's Settings in PLSe from time to time.

The grant of rights above and any appointments made above are given and made in accordance with and subject to the PLS General Terms and Conditions.

When completed and submitted to PLS and accepted by PLS in accordance with clause 3.1 of the PLS General Terms and Conditions, this Publisher Account Form (together with the Publisher's Settings in PLSe, the PLS General Terms and Conditions, the PLS Distribution Charter and the PLS Code of Conduct) forms a binding contract between the Publisher and PLS. This Publisher Account Form replaces any previous mandates given by the Publisher to PLS (without prejudice to the existing rights of the Publisher to its share of revenue due but unpaid at the date of submission) and may be amended at any time by the Publisher in accordance with the PLS General Terms and Conditions.

The Appointed CMO (within the meaning of the PLS General Terms and Conditions) is the Copyright Licensing Agency (CLA) subject, in the case of magazine publishers, to any alternative selection below.

### PLSe

Your Settings in PLSe are an integral part of your mandate to PLS. PLSe is the PLS online rights management service through which you are able to manage your options including setting up applicable exclusions of titles, licences or territories and (where applicable) the rates at which the End User is charged for certain licensed acts. If you have not previously signed a mandate with PLS you will be sent log in details by email on completion and acceptance by PLS of this Account Form. This will enable you to access your Settings in PLSe via the PLS website at [www.pls.org.uk](http://www.pls.org.uk). Please log in to review the options available and select as appropriate.

*Please replace the Default Settings with your own Settings wherever appropriate.  
The Default Settings will apply unless they are changed by you.*

### Magazine publishers only:

If you wish to opt for business and government licensing through NLA media access (NLA) please tick the box below and provide a list of all titles (including websites) to be licensed by NLA. Please note that for business and government licensing:

- Titles not specified for licensing by NLA and not expressly excluded from CLA will remain licensed by CLA;
- Notwithstanding your selection of NLA, all titles will be licensed in education and overseas licences by CLA unless expressly excluded from CLA; and
- You will be bound to indemnify PLS in accordance with Clause 10 of the PLS General Terms and Conditions in respect of any licensing through NLA.

I would like the attached titles and websites to be licensed through NLA media access.





---

## Section 1: Company / Organisation details

Company / Organisation Name .....

Value Added Tax registered  No  Yes .....

Address .....

.....Postcode .....

Telephone Number (including area code).....

Website .....

Are you a Trade Association Member? If so, which one? .....

Which sectors do you publish in? Please choose one or more categories:

Science, Technical, Medicine (STM)  Academic  Educational  Professional

Business to business magazines  Business to consumer magazines  Trade

---

## Section 2: Bank Account details

Bank Account Holder Name .....

Bank Name.....

Address .....

.....Postcode.....

IBAN .....

SWIFT / BIC code .....

Your reference to identify payments from PLS (max. 11 digits):



## Section 3: Contact Details

<b>Main Contact</b>	
<p><b>●</b> The Main Contact is your designated contact for all communications from PLS.</p>	
Name	Email address
Job Title	Direct telephone number
<b>Finance Contact</b> (if different from above)	
<p><b>●</b> The Finance Contact will receive invoices and remittance advice payment emails when a payment is due. NB: payment emails can ONLY be sent to one designated contact.</p>	
Name	Email address
Job Title	Direct telephone number
<b>Permissions Contact</b> (PLSclear - if different from above)	
<p><b>●</b> PLSclear is a service that routes permissions requests to the appropriate contact in your company.</p>	
Name	Email address
Job Title	Direct telephone number

## Section 4: Signature

I confirm that I have read the PLS General Terms and Conditions\*, the Distribution Charter\* and the Code of Conduct\* and I hereby agree on behalf of the Company / Organisation to grant to PLS the rights set out in this Account Form. I understand that PLS will provide self-billing invoices for all sums distributed and these will include VAT where appropriate.

SIGNED.....  
 (To be signed by an authorised signatory)

Name ..... Date .....

\* Available in the print *Guide to your PLS Account* and on [www.pls.org.uk](http://www.pls.org.uk)

Words and phrases in this Account Form with initial capitals have the meanings given to them in the PLS General Terms and Conditions.

Office Use Only	
PLS ID .....	New Mandator <input type="checkbox"/>
Date of bank account update .....	Initials .....

PLS is owned and directed by:



When you have completed and signed this form, either:

- Scan and email it to [accountform@pls.org.uk](mailto:accountform@pls.org.uk), or
- Post it marked 'Publisher Services' to our address, which can be found at [www.pls.org.uk/about/contact](http://www.pls.org.uk/about/contact)